



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Wednesday 3rd February, 2016**

Time: **7.00 pm**

Venue: **Rooms 3 & 4 - 17th Floor, City Hall, 64 Victoria Street,
London, SW1E 6QP**

Members: **Councillors:**

Jonathan Glanz (Chairman)
Lindsey Hall (Vice-Chairman)
David Boothroyd
Judith Warner

**Members of the public are welcome to attend the meeting
and listen to the discussion Part 1 of the Agenda**

**Admission to the public gallery is by ticket, issued from the
ground floor reception at City Hall from 6.30pm. If you have
a disability and require any special assistance please
contact the Committee Officer (details listed below) in
advance of the meeting.**



**An Induction loop operates to enhance sound for anyone
wearing a hearing aid or using a transmitter. If you require
any further information, please contact the Committee
Officer, Reuben Segal.**

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Legal & Democratic Services in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meetings held on 2 December 2015.

(Pages 1 - 26)

4. MAINTAINING HIGH ETHICAL STANDARDS AT THE CITY COUNCIL

Report of the Council's Monitoring Officer

(Pages 27 - 38)

5. CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT (AUDIT 2014/15)

Report of KPMG

(Pages 39 - 42)

6. GRANT THORNTON ANNUAL AUDIT PLAN 2015/16

Report of the Council's External Auditor Grant Thornton

(Pages 43 - 72)

7. FINANCE (PERIOD 9) AND PERFORMANCE BUSINESS PLAN (QUARTER 3) MONITORING REPORT

Report of the City Treasurer and the Director of Policy, Performance and Communications

(Pages 73 - 122)

8. INTERNAL AUDIT MONITORING REPORT

Report of the City Treasurer

(Pages 123 - 132)

9. INTERNAL AUDIT PLAN 2016/17

Report of the City Treasurer

**(Pages 133 -
148)**

10. WORK PROGRAMME

Report of the Head of Committee and Governance Services

**(Pages 149 -
170)**

**Charlie Parker
Chief Executive
26 January 2016**